

# Diligent and Ethical Service Medal Clasp



## ELIGIBILITY

If you are in receipt of a Queensland Fire Medal or a QFES Medal, you are ineligible for the DESM Clasp.

Those that are in receipt of a DESM will continue to receive the DESM clasp upon completion of each 10 years subsequent service if this service maintained the integrity, diligent and ethical standards required.

You can self-nominate for this award.

Periods of leave without pay or leave from volunteering will not be counted as service toward the clasp.

An award may be made posthumously or to a person who has resigned or retired from QFD.

## NOMINATION PROCESS

- The Honours Reward and Recognition (HRR) Team opens nominations for these awards. Nominations will only be processed by HRR when the award process is opened.
- Complete the nomination form and submit to appropriate Manager for sighting. It is the responsibility of the nomination officer to ensure that the individual's details are correct and to ensure that, to the best of their knowledge, the individual being nominated meets the eligibility criteria.
- Managers are responsible for considering nominations regarding the eligibility criteria and ensuring the nomination is progressed.
- Manager sighted nominations are to be submitted to the relevant Assistant Commissioner (AC)/Deputy Chief Officer (DCO)/Executive Director (ED), Chief Finance Officer (CFO), Chief Information Officer (CIO), Chief Human Resource Officer (CHRO) for approval.
- The AC/DCO/ED/CFO/CIO/CHRO Office submits approved nominations to the QFD Honours, Reward and Recognition (HRR) Team.
- The HRR Team conduct various credential checks and submit integrity checks to the Workforce Liaison Unit. Any adverse integrity checks are sent directly to the Division Head/Decision Maker for consideration.
- All nominations meeting the eligibility criteria and are clear of integrity checks are progressed to the Commissioner.
- Once the Commissioner has approved, the HRR Team will finalise the nomination.

## MORE INFORMATION

It is the responsibility of the recipient to have clasps attached to their medal.

The Commissioner, QFD has the authority to:

- Cancel a medal or clasp previously granted.
- Reinstate a previously cancelled medal or clasp
- Direct that a medal or clasp be returned and not worn

## OVERVIEW

The Diligent and Ethical Service Medal (DESM) was instituted by the Commissioner to recognise members of the QFD workforce, paid and volunteer, who distinguished themselves over a prolonged period of time, through commitment to ethical standards, diligence, and integrity.

This medal is not granted as a 'right' by virtue of long service.

As of 1 July 2016, the DESM was replaced by the QFD Medal. DESM Clasps will continue to be issued in recognition of subsequent eligible service.



Respect

Integrity

Courage

Loyalty

Trust

