**AUSTRALIAN OF THE YEAR**

**Nomination Form**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **The Australian of the Year Awards honour an exceptional group of highly respected Australians who ignite discussion and change on issues of national importance.** | | | | | | |
| **PART ONE - NOMINATOR** | | | | | | |
| **Title**: | | **Given Name**: | | | **Surname**: | |
| **ID** **No**: | | **Position**: | | | **Rank**: | |
| **Phone**: | | **Mobile**: | | | **Post Nominals** (if any): | |
| **Region:** | | **Unit:** | | | **Service**:  FRS  RFS  SES | |
| **Email**: | | | | | DM State | |
| **Signature**: | | | | | **Date**: | |
| **How do you know the person you are nominating?** | | | | | | |
| **Is the person you are nominating an Australian Citizen?**  Yes  No  Unsure | | | | | | |
| **Is the person you are nominating from a culturally or linguistically diverse background?**  Yes  No  I’d prefer not to say | | | | | | |
| **PART TWO – NOMINEE** | | | | | | |
| **Title**: | | **Given** **Name**: | | | **Surname**: | |
| **ID No**: | | **Position**: | | | **Rank**: | |
| **Phone**: | | **Mobile**: | | | **Post Nominals** (if any): | |
| **Region:** | | **Unit:** | | | **Service**:  FRS  RFS  SES | |
| **DOB**: | | | | | DM  State | |
| **Email**: | | | | | | |
| **Residential Address**: | | | | | | |
| **State or territory of nominee:** | | | | | | |
| **PART THREE - CATEGORY** | | | | | | |
| Australian of the Year | | | | Senior Australian of the Year | | |
| Young Australian of the Year | | | | Australia’s Local Hero | | |
| **Is the person you are nominating a co-founder of an organisation?**  No  Yes  If yes, what is the name of the organisation and the name of the other co-founder/s? (maximum 50 words) | | | | | | |
| **Would you like to keep the nomination anonymous?**  Yes  No  (If no, the nominee will not be advised that you nominated them) | | | | | | |
| **Are you happy for this nomination to be shared with the Australian Honours Secretariat and other state-based Awards programs?**  Yes  No | | | | | | |
| **PART FOUR – NOMINATION DETAILS** | | | | | | |
| **Why are you nominating this person?** (Maximum 800 words)   * Are they exceptional at what they do, contributes to Australian society and inspires those around them? * Tell us the story of the person you are nominating and why they should be the next Australian of the Year category recipient. | | | | | | |
|  | | | | | | |
| **Please give examples of the nominee’s excellence in their field:** | | | | | | |
|  | | | | | | |
| **Describe the nominee’s significant contributions to their local, national and global communities:** | | | | | | |
|  | | | | | | |
| **Tell us how the nominee inspires Australians:** | | | | | | |
|  | | | | | | |
| **PART FIVE - ATTACHMENTS** | | | | | | |
| * You may submit up to five relevant supporting materials to support your nomination * Further written material will not be accepted * Videos accepted * Photos accepted * Website URLs accepted | | | | | | |
| **Website URL:** https:// | | | | | | |
| **Video link:** | | | | | | |
| **Photos:** please include as an attachment to this nomination. Ensure they are JPEG or PDF files with a minimum file size of 5MB | | | | | | |
| **PART SIX – REFEREE** | | | | | | |
| **Title**: | | | **Given Name**: | | | **Surname**: |
| **ID** **No**: | | | **Position**: | | | **Rank**: |
| **Phone**: | | | **Mobile**: | | | **Post Nominals** (if any): |
| **Region:** | | | **Unit:** | | | **Service**:  FRS  RFS  SES |
| **Email**: | | | | | | DM  State |
| **Address**: | | | | | | |
| **REFEREE 2** | | | | | | |
| **Is this an individual person or an organisation?**  Individual  Organisation | | | | | | |
| **Title**: | | | **Given Name**: | | | **Surname**: |
| **ID** **No**: | | | **Position**: | | | **Rank**: |
| **Phone**: | | | **Mobile**: | | | **Post Nominals** (if any): |
| **Region:** | | | **Unit:** | | | **Service**:  FRS  RFS  SES |
| **Email**: | | | | | | DM  State |
| **Connection to Nominee:** | | | | | | |
| **PART SEVEN – SIGHTED BY MANAGER** (e.g. Area/Zone Commander, Regional Manager, Executive Manager, Director) | | | | | | |
| **Title:** | **Given Name:** | | | | | **Surname:** |
| **Signature:** | | | | | | **Date:** |
| **Do you support this nomination?**  Yes  No (Please comment) | | | | | | |
| **Comments:**  **Note: this nomination must be progressed to the AC/ED’s Office** | | | | | | |
| **PART EIGHT – ENDORSEMENT BY ASSISTANT COMMISSIONER / EXECUTIVE DIRECTOR** | | | | | | |
| **Title**: | **Given Name**: | | | | | **Surname**: |
| **Signature**: | | | | | | **Date**: |
| **Comments:** | | | | | | |
| The Queensland Fire and Emergency Services is collecting personal information for the purpose of processing nominations subject to the requirements of the Information Privacy Act 2009 (The IPA Act) which are defined in the eleven (11) Information Privacy Principles (IPPs). For information on the eleven IPPs, refer to Schedule 3 of the IPA Act. | | | | | | |

Guidelines

**General Information**

Since its inception in 1960 the Australian of the Year Award has provided a focal point for Australia Day celebrations and a forum for the recognition of outstanding achievement.

The award offers an insight into Australian identity, reflecting the nation’s evolving relationship with Britain and the world, the role of sport in Australian Culture, the impact of multiculturalism, and the special status of Australia’s Indigenous people.

Each year our nation celebrates the achievements and contributions of eminent Australians through the Australian of the Year Awards by profiling leading citizens who are role models for us all. They inspire through their achievements and challenge us to make our own contribution to creating a better Australia.

The Awards honour an exceptional group of highly respected Australians who ignite discussion and change on issues of national importance.

The Award provides everyone with the opportunity to recognise any Australian who makes them proud.

**Eligibility Criteria**

Members of the QFES workforce, paid and volunteer who are Australian Citizens.

You cannot self-nominate for this award.

The selection criteria are:

* Significant contribution to the Australian community and nation
* An inspirational role model for the Australian community
* Demonstrated excellence in their field
* The Local Hero award acknowledges a significant contribution at local community level

**Nomination Process**

1. Nominations are made via a nominator within QFES.
2. Complete this form and submit to appropriate Manager for sighting. It is the responsibility of the nomination officer to ensure that the individual’s details are correct and to ensure that, to the best of their knowledge, the individual being nominated meets the eligibility criteria.
3. Managers are responsible for considering nominations regarding the eligibility criteria and ensuring the nomination is progressed.
4. Manager sighted nominations are to be submitted to the relevant Assistant Commissioner (AC)/Executive Director (ED) for approval.
5. AC/ED approved nominations are submitted to QFES Honours, Reward and Recognition (HRR) Team.
6. The HRR Team conduct various credential checks and submit integrity checks to the Workforce Liaison Unit. Any adverse integrity checks are sent directly to the Chair, HRR Advisory Panel for consideration.
7. All nominations meeting the eligibility criteria and are clear of integrity checks are progressed to the HRR Advisory Panel for recommendation to the Commissioner.
8. Once the Commissioner has approved, the HRR Team will finalise the application prior to sending to Australian Honours for processing.