**HIGGINS & LANGLEY MEMORIAL AWARD IN SWIFTWATER RESCUE**

**Nomination Form**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **These awards recognise preparedness, teamwork, and a job performed often under extreme conditions, where training is vital to the success of rescue missions and the safety of rescue personnel. These awards are not primarily intended to acknowledge heroism.** | | | | | | | | | |
| **PART ONE - NOMINATOR** | | | | | | | | | |
| **Title**: | | **Given Name**: | | | | | | **Surname**: | |
| **ID** **No**: | | **Position**: | | | | | | **Rank**: | |
| **Region**: | | **Unit**: | | | | | | **Service**:  FRS  RFS SES | |
| **Phone**: | | **Mobile**: | | | | | | DM  State | |
| **Email**: | | | | | | | |  | |
| **Signature**: | | | | | | | | **Date**: | |
| **PART TWO – NOMINEE** (List additional nominees on p.3) | | | | | | | | | |
| **Title**: | | **Given** **Name**: | | | | | | **Surname**: | |
| **ID No**: | | **Position**: | | | | | | **Rank**: | |
| **Region**: | | **Unit**: | | | | | | **Service**:  FRS  RFS SES | |
| **Phone**: | | **Mobile**: | | | | | | DM  State | |
| **Email**: | | | | | | | | **DOB**: | |
| **Highest level of swiftwater rescue training**: | | | | | | | | | |
| **PART THREE – NOMINATION YEAR** | | | | | | | | | |
| **What year does this nomination relate to:** | | | | | | | | | |
| **PART FOUR – NOMINATION DETAILS** | | | | | | | | | |
| **Choose category**: (Please select one) | | | | | | | |  | |
| Incident | | | Special Commendation | | | | | Program Development | |
| Outstanding Achievement | | | Lifetime Achievement | | | | |  | |
| **Type of nominee**: (Please select one) | | | Individual | | | | | Multiple individuals | |
|  | | | Team | | | | | Multiple teams | |
| **Type of duty**: (Please select one) | | | | | | | |  | |
| Paid full-time professional | | | Paid part-time professional | | | | | Unpaid/volunteer professional | |
| Combination (individuals) | | | Combination (teams) | | | | |  | |
| **Period being recognised** | | | Commencement date: | | | | | Conclusion Date: | |
| **Name of incident**: | | | | | | | | | |
| **Summary of incident/events/program:** (brief description) | | | | | | | | | |
|  | | | | | | | | | |
| **Describe all training, qualifications, certifications, capabilities and skills of the rescuer(s)/team(s) with emphasis on swiftwater and/or related specialty training:** | | | | | | | | | |
|  | | | | | | | | | |
| **Environmental Conditions:**  On scene weather, water state, rapids class, air/water temperature, date/time of incident incursion, date/time of incident conclusion, other details | | | | | | | | | |
|  | | | | | | | | | |
| **List of attachments:** | | | | | | | | | |
| Complete/detailed Summary of Incident | | | | Nominee Statement | | | | | Newspaper Articles |
| Police/Fire/Rescue Reports | | | | Witness Accounts | | | | | Video/Audio Reports/clips |
| On-Scene Commander Report | | | | State/Provincial Agency Reports | | | | | Copy of certification(s) |
| Coroner’s Report | | | | Federal Agency Reports | | | | | Other Recognition (nominated or received) |
| ICS Reports | | | | Affidavit(s) | | | | | Other Attachment |
| **PART FIVE – SIGHTED BY MANAGER** (e.g. Area/Zone Commander, Regional Manager, Executive Manager, Director) | | | | | | | | | |
| **Title:** | | | **Given Name:** | | | | | **Surname:** | |
| **Signature:** | | | | | | | | **Date:** | |
| **Do you support this nomination?**  Yes  No (Please comment) | | | | | | | | | |
| **Comments:**  **Note: this nomination must be progressed to the AC/ED’s Office** | | | | | | | | | |
| **PART SIX – ENDORSEMENT BY ASSISTANT COMMISSIONER / EXECUTIVE DIRECTOR** | | | | | | | | | |
| **Title**: | | | **Given Name**: | | | | | **Surname**: | |
| **Signature**: | | | | | | | | **Date**: | |
| **Comments:** | | | | | | | | | |
| **ADDITIONAL NOMINEES** | | | | | | | | | |
| **NOMINEE 2** | | | | | | | | | |
| **Title**: | **Given** **Name**: | | | | | **Surname**: | | | |
| **ID No**: | **Position**: | | | | | **Rank**: | | | |
| **Unit**: | **Region**: | | | | | **Service**:  FRS  RFS SES | | | |
| **Phone**: | **Mobile**: | | | | | DM  State | | | |
| **Email**: | | | | | | | **DOB**: | | |
| **Highest level of swiftwater rescue training**: | | | | | | | | | |
| **NOMINEE 3** | | | | | | | | | |
| **Title**: | | **Given** **Name**: | | | **Surname**: | | | | |
| **ID No**: | | **Position**: | | | **Rank**: | | | | |
| **Unit**: | | **Region**: | | | **Service**:  FRS  RFS SES | | | | |
| **Phone**: | | **Mobile**: | | | DM  State | | | | |
| **Email**: | | | | | | **DOB**: | | | |
| **Highest level of swiftwater rescue training**: | | | | | | | | | |

|  |  |  |
| --- | --- | --- |
| **NOMINEE 4** | | |
| **Title**: | **Given** **Name**: | **Surname**: |
| **ID No**: | **Position**: | **Rank**: |
| **Region**: | **Unit**: | **Service**:  FRS  RFS SES |
| **Phone**: | **Mobile**: | DM  State |
| **Email**: | | **DOB**: |
| **Highest level of swiftwater rescue training**: | | |
| **NOMINEE 5** | | |
| **Title**: | **Given** **Name**: | **Surname**: |
| **ID No**: | **Position**: | **Rank**: |
| **Region**: | **Unit**: | **Service**:  FRS  RFS SES |
| **Phone**: | **Mobile**: | DM  State |
| **Email**: | | **DOB**: |
| **Highest level of swiftwater rescue training**: | | |
| **NOMINEE 6** | | |
| **Title**: | **Given** **Name**: | **Surname**: |
| **ID No**: | **Position**: | **Rank**: |
| **Unit**: | **Region**: | **Service**:  FRS  RFS SES |
| **Phone**: | **Mobile**: | DM  State |
| **Email**: | | **DOB**: |
| **Highest level of swiftwater rescue training**: | | |

Guidelines

**General Information**

The Higgins and Langley Memorial Awards in Swiftwater Rescue honour outstanding achievement in the technical rescue discipline of swiftwater and flood rescue. They are not heroism awards, but rather recognize preparedness, teamwork, and a job well done, sometimes under extreme conditions, where training is vital to the success of rescue missions, as well as the safety of rescue personnel.

**Categories**

|  |  |
| --- | --- |
| **Outstanding Achievement** | Is the premier internationally recognised award for excellence in swiftwater and flood rescue. It signifies an intense dedication to the field and a genuine desire to benefit the larger community responsible for the service. Safety and competence are key criteria. Only one award may be presented in any calendar year. |
| **Program Development** | Presented to individuals or agencies that commit time, resources and training for successful swiftwater rescue program development. Programs must reflect a level of excellence that defines ‘state of the art’ deployment for swiftwater and flood rescue and can be considered international models for the science. Long-range outcome is a fundamental criterion. Multiple awards may be presented in any calendar year. |
| **Incident Award** | A specific incident may be recognized. Essential criteria are actions that clearly demonstrate outstanding skill and preparedness in a swiftwater rescue. Multiple awards may be presented in a calendar year. |
| **Special Commendation** | Recognizes the breadth of possible contribution in the field of swiftwater rescue. Awards of this type can be for media contribution, product innovations, strategic planning, individual heroism or esprit de corps. Results are reflected within the swiftwater community and/or the general public. Multiple awards may be presented in a calendar year. |
| **Lifetime Achievement** | Reserved for those few individuals who make a significant, lasting and continuous impact in the field of swiftwater rescue. Criteria include time-honoured or notable results. Lifetime Achievement Awards are rarely awarded. |

**Eligibility Criteria**

Members of the QFES workforce, paid and volunteer, are eligible for nomination for this award.

You can self-nominate for this award.

**Nomination Process**

1. Nominations are made via a nominator within QFES.
2. Complete this form and submit to appropriate Manager for sighting. It is the responsibility of the nomination officer to ensure that the individual’s details are correct and to ensure that, to the best of their knowledge, the individual being nominated meets the eligibility criteria.
3. Managers are responsible for considering nominations regarding the eligibility criteria and ensuring the nomination is progressed.
4. Manager sighted nominations are to be submitted to the relevant Assistant Commissioner (AC)/Executive Director (ED) for approval.
5. AC/ED approved nominations are submitted to QFES Honours, Reward and Recognition (HRR) Team.
6. The HRR Team conduct various credential checks and submit integrity checks to the Workforce Liaison Unit. Any adverse integrity checks are sent directly to the Chair, HRR Advisory Panel for consideration.
7. All nominations meeting the eligibility criteria and are clear of integrity checks are progressed to the HRR Advisory Panel for recommendation to the Commissioner.
8. Once the Commissioner has approved, the HRR Team will submit to Higgins and Langley.