



Role Description

Brigade Training and Support Officer (FTSOB / RO1)

Status	Permanent/Temporary, Full-time/Part-Time	Salary	\$00,000 to \$00,000 (QSS to complete) p.a.
Tenure	Ongoing <or insert tenure as relevant to vacancy>	Closing Date	00/00/0000
Work Unit	Rural Fire Service	Reference No	QLD/xxxxxx/xx (QSS to complete)
Location	Emergency Services Complex, Kedron	Division	Emergency Management, Volunteerism and Community Resilience

About us

As an emergency service agency, Queensland Fire and Emergency Services (QFES) is responsible for ensuring the safety of people and property across Queensland through the provision of effective prevention, preparation, response and recovery activities across a range of emergency situations.

Comprising the Fire and Rescue Service, the Rural Fire Service and the State Emergency Service, QFES also supports other volunteer groups providing emergency response to Queenslanders.

QFES is one department with many services, many capabilities and many partners.

Purpose of the role

The position of Brigade Training and Support Officer is responsible for delivering training and support to volunteer members across the Area.

Key requirements

Mandatory requirements

- Eligible to apply for, or hold a current Blue Card:
 - the successful candidate will need to provide evidence of a current blue card before commencing work.
- Ability to obtain Certificate IV in Training and Assessment within the first year of employment.
- Minimum C class Driver's licence (non-restricted).

QFES Applicants

- Internal applicants must provide evidence that they are eligible for appointment in accordance with the *Queensland Fire and Emergency Services Employee Award –State 2016*.

External Applicants

- External applicants must have suitable contemporary fire and organisational management experience within an emergency service or fire management agency to the satisfaction of the Commissioner, QFES.

Highly desirable requirements

- Knowledge of the concepts, strategies and issues associated with providing support to volunteer rural fire brigades both in day-to-day activities and during operational incidents.
- Demonstrated ability to co-ordinate and conduct training and development activities across an Area / Region that provide volunteers with opportunities to develop to their full potential.
- Ability to support a diverse workforce, advancing the diversity agenda in employment and service delivery, thereby improving workforce morale and developing the effectiveness of operational teams.

- Highly developed analytical and problem solving skills for the management and resolution of brigade and volunteer related issues at a local level.

Your key accountabilities

Your part in the ongoing success of our department, in providing frontline services will see you responsible for a variety of work, including, but not limited to:

- Contribute to the ongoing development of successful partnerships through the ability to consult and negotiate with internal and external stakeholders, including volunteers.
- Ensure the successful management and resolution of brigade and volunteer related issues, through the proven ability to set priorities, work under pressure and achieve deadlines both as an individual and as a member of a team.
- Provide support and guidance to volunteers / brigades particularly with the development of fire management and response plans, volunteer training programs and schedules as well as day-to-day activities.
- Provide assistance in ensuring that all QFES and government legislative, policy and procedural requirements appropriate to the position including training and Registered Training Organisation responsibilities are applied.

Capabilities

To determine your suitability for the role, you will be assessed on the following Leadership Competencies for Queensland behavioural profiles that link to the “key accountabilities” for this role:

Leadership Competency **Stream – Individual Contributor** (*leading self*)

Vision

- Leads strategically
- Stimulates ideas and innovation
- Leads change in complex environments
- Makes insightful decisions

Results

- Develops and mobilises talent
- Builds enduring relationships
- Inspires others
- Drives accountability and outcomes

Accountability

- Fosters healthy and inclusive workplaces
- Pursues continuous growth
- Demonstrates sound governance

Once you join us we will want you to *exemplify* the QFES shared values:

- | | |
|-------------|-----------|
| • Respect | • Courage |
| • Integrity | • Loyalty |
| • Trust | |

Want more information?

Please contact **Name, Position, Unit** on Phone 07 **Enter Here** or email **Enter Here**. You can also visit our website at www.qfes.qld.gov.au to find out more about our organisation.

HOW TO APPLY - Please refer to the [QFES Application Guide](#) for information on how to apply for this role.