



Volunteer Application Form

Thank you for applying to become a member of the Rural Fire Service (RFS).

How this works:

1. Complete this Volunteer Application Form ensuring all sections are completed and answered honestly.
2. If you already hold a current Blue Card, simply provide a photocopy of your Blue Card to allow RFS to link your card to our organisation.
3. If you do not hold a Blue Card and need to apply, go to www.bluecard.qld.gov.au to register for an online account. Once you have registered, you will be provided with an online account number. Include the account number on your RFS application form.
4. If you are a registered teacher or police officer, you can apply for a Blue Card Exemption online by registering for an online account at www.bluecard.qld.gov.au.
5. If you are unsure of your eligibility, contact Blue Card Services on 1800 113 611 for advice. If you are having difficulties accessing the online Blue Card application, please contact your local Area Office.
6. Take your application form to the next brigade meeting (your authorised Brigade Officer will advise when this will be). The brigade will vote to accept you as a potential member subject to the processing of your application by RFS. Ensure the authorised officer of the brigade signs the Brigade Endorsement on your application form (Section 13).
7. All volunteers are issued with an RFS ID Card so please include a passport style photo with your application.
8. For your privacy, take your forms with you and post or email them to your local Area Office. The Area Office will endorse the forms before sending to State Office for processing. Please allow 8-12 weeks for your application to be processed. If you outlined any medical conditions or illness in your application, you may be contacted by a QFES representative to discuss this further. You will receive a letter and welcome pack once your application is finalised.

9. You cannot commence participating with the brigade until you hold a valid Blue Card and receive a letter with your Volunteer ID Number and ID Card.

Important Information

Having a medical condition or illness does not necessarily preclude you from undertaking a particular role, but rather allows RFS and your brigade to support you in undertaking your role safely.

To become a volunteer and are not an Australian Citizen you must provide evidence of your ability to work in Australia. Citizens of New Zealand are not required to provide evidence.

The completion of this application and receiving brigade endorsement does not make you a member of the brigade. Your application must be processed by RFS before you are considered a brigade member. Please be aware that you are not covered by any of the protections offered to RFS volunteers, such as WorkCover and insurance until you have received your volunteer ID Number from RFS.

Privacy Statement

Personal information collected as a result of your application will be used by QFES for general administration, vocational education and training administration and regulation, as well as organisational planning, reporting, personnel management, communication, research, evaluation, auditing, and marketing. Only authorised personnel have access to this information.

Your personal information may be disclosed to Commonwealth and State Government authorities and agencies and other entities relevant to the purposes of collection – for example, relevant learning providers. For further information about privacy, visit: <http://www.qld.gov.au/legal/privacy/>



RURAL FIRE BRIGADE

Membership Application

Brigade you wish to join:

1. Type of Application

☐ New Member (18 years +) ☐ Junior Member (16-18 years) ☐ Transferring member (no CHC required) ☐ Dual Member
☐ New Member, Primary Producer Brigade (no Blue Card or CHC required)

2. Type of Role

What kind of role are you intending to take on within the brigade? ☐ Firefighter **OR** ☐ Support Member

3. Personal Details

Title: Given Names: Preferred Name:
(as shown on official documentation)
 Last Name: Former Name/s:
(as shown on official documentation) (Maiden Name, Married Name/s or aliases)
 Date of Birth: Gender: ☐ Male ☐ Female Australian Citizen: ☐ Yes ☐ No
 Birthplace: Licence Number:
(City, State, Country)

Have you lived in New Zealand for a period of 12 months or more in the last 10 years since turning 16 years of age? ☐ Yes ☐ No
(If yes, you will need to complete the New Zealand Vetting form. Download a copy from www.qfes.qld.gov.au/volunteering, or contact your Area Office)

4. Contact Details

Residential Address: Postcode:
 Postal Address: Postcode:
(insert "AS ABOVE" if same as Residential Address)
 Primary Phone: Secondary Phone:
Please Circle: mobile / home / work Please Circle: mobile / home / work
 Other Phone: Fax:
Please Circle: mobile / home / work
 Email Address:

5. Next of Kin Details (For applicants under the age of 18, this should be your parent/guardian)

Title: First Name: Last Name:
 Postal Address: Postcode:
(insert "AS ABOVE" if same as Applicant's Address)
 Primary Phone: Secondary Phone:
Please Circle: mobile / home / work Please Circle: mobile / home / work
 Other Phone: Relationship:
Please Circle: mobile / home / work

6. History with QFES

Are you currently a QFES paid employee or volunteer? ☐ Yes ☐ No
 if yes, please select: ☐ RFS ☐ Fire and Rescue ☐ Public Servant
☐ SES ☐ Scientific ☐ Other
 Have you previously been a QFES paid employee or volunteer? ☐ Yes ☐ No
 if yes, please select: ☐ RFS ☐ Fire and Rescue ☐ Public Servant
☐ SES ☐ Scientific ☐ Other



7. Medical Information

1. Have you had, or do you currently have any existing medical conditions (eg. heart disease, diabetes, epilepsy, knee/shoulder/back injuries, respiratory illness)? These can affect your ability to perform the duties of your role (firefighter or support) in the RFS. This may also include the ability to undertake heavy physical work, working on uneven grounds, working in smoky environments, and standing for long periods of time.

☐ No ☐ Yes If yes, please provide details:

2. Are you being treated by a doctor for any illness or condition or taking any medication that may affect your ability to perform the duties of your role in the RFS (firefighter or support). This includes medication that may impair your ability to dissipate heat, or operate equipment/vehicles.

☐ No ☐ Yes If yes, please provide details:

3. **Firefighters only:** are you able to safely wear all Personal Protective Equipment (PPE) requirements for operational fire fighting duties e.g. helmet, goggles, face mask, ear plugs, safety boots, flame retardant jackets and trousers?

☐ No ☐ Yes If no, please provide details:

8. Blue Card Application

I am eligible to apply for a Blue Card and:

☐ I have applied for a Blue Card/ Exemption Card online. My online account number is:

☐ I hold a current Blue Card and have provided a photocopy of my current Blue Card (or)

☐ I am a Registered Junior or applying to join a Primary Producer Brigade and do not require a Blue Card

9. Consent to Check National Police Records and Advise a Third Party (new members, aged 18 and over only)

QUEENSLAND POLICE SERVICE AUTHORITY AND INDEMNIFICATION

Proof of Identity ☐ Photocopy of your Driver's Licence (front and back); OR
Attach a legible: ☐ Photocopy of your current passport including photograph and signature; OR
☐ Photocopies of two other forms of identity bearing your signature.

Name of Third Party:

This check is for the purpose of undertaking work with the Third Party that is unpaid **as a volunteer**.

I, _____ whose personal particulars are set out above, authorise the Commissioner of Police or any member or agent of the QPS to:

- check my name against records that are held by the Queensland Police Service (QPS) or are available to them nationally from other Australian Police Services, and I further agree to provide my fingerprint impressions if required for checking purposes, and if I do not have a conviction or if I only have a conviction that cannot be disclosed by virtue of the *Criminal Law (Rehabilitation of Offenders) Act 1986 (Qld)* to advise the above-named third party that I do not have a conviction that can be disclosed. If I have a conviction that can be disclosed, I authorise the disclosure to the above-named third party of the details of that conviction. I clearly understand that any details disclosed to the above-named third party will be considered by them and may affect any application I have made with them for a position of trust or employment, or as the case may be.
- I hereby agree not to take or suffer or permit to be taken any legal action whatsoever or howsoever against the Crown in the right of the State of Queensland, the Commissioner of Police or any member or agent of the QPS in respect of advice given to a third party or the disclosure or use of information relating in any way to records under the name supplied.

10. Application Endorsement

- I have provided a copy of my identification.
- I acknowledge that I am not a brigade member until I have received a letter of acceptance from the RFS.
- I understand a copy of this form may be provided to the brigade I am applying to join.
- I understand that my membership may be terminated at any time upon a majority vote of members present at a meeting called to consider same.
- I agree to care for and return all uniforms and PPE provided to me by RFS on resignation/termination of my membership.
- I acknowledge that I am required to undertake all activities with integrity and impartiality; being honest, fair, and respectful and ensuring decisions are unprejudiced, unbiased, and just.
- I acknowledge that I am required to disclose any / all disciplinary action against me by QFES or any other workforce.
- I understand I must adhere to the following documents which are available through my local Area Office or the QFES Website:
 - Code of Conduct
 - Brigade Management Rules
 - QFES Privacy Management Policy
 - QFES Acceptable Use Policy
 - QFES Statement of Cultural Intent

Signature of Applicant: Date:

Signature of Witness: Date:

10B. Parent / Guardian Endorsement (for applicants under 18 years of age)

I, _____ as the legal Parent/Guardian, give my consent for _____ to apply for membership with the RFS, to participate as a Registered Junior.

- I authorise my child to travel in Rural Fire Brigade vehicles as necessary to fulfil the requirements of training or operations.
- I have read and understand the information provided regarding the *Volunteering in the RFS* brochure.
- I certify that all information declared on this application is true and correct and verify my child is over the age of 16.

Signature of Parent/Guardian Date:

11. Unique Student Identifier (USI) or Learning Unique Identifier (LUI)

If you have a USI/LUI please provide it here (Please Print Clearly):

12. ID Card Photo

I have included a digital photo for my ID Card (JPG Format 300 - 600dpi):

☐

13. Brigade and Area Office Endorsement

- The brigade has accepted the applicant's membership, subject to RFS approval.
- The brigade acknowledges that the applicant is not a member of the brigade and not covered by workers compensation insurance until the applicant holds a current Blue Card and has received a letter providing their volunteer ID number.**

Meeting/Approval Date: Approved: ☐ Yes ☐ No

Brigade Management Committee Representative and witness

Name: Signature: Date:

RFS Area Director Approval

Name: Signature: Date:

AREA OFFICE CONTACT DETAILS

OFFICE	PHONE	EMAIL
Far Northern Region	(07) 4032 8739	RFS.FarNorthern@qfes.qld.gov.au
Cairns Area Office	(07) 4232 5468	RFSQ.Cairns@qfes.qld.gov.au
Innisfail Area Office	(07) 4063 4004	RFSQ.Innisfail@qfes.qld.gov.au
Northern Region	(07) 4796 9076	RFS.Northern@qfes.qld.gov.au
North West Area Office	(07) 4761 5130	RFS.NorthWest@qfes.qld.gov.au
Townsville Area Office	(07) 4796 9082	RFSQ.Townsville@qfes.qld.gov.au
Central Region	(07) 4932 8123	RFS.CentralRegion@qfes.qld.gov.au
Barcaldine Area Office	(07) 4651 1190	RFSQ.EmeraldBarcaldine@qfes.qld.gov.au
Emerald Area Office	(07) 4843 9020	RFSQ.EmeraldBarcaldine@qfes.qld.gov.au
Gladstone Area Office	(07) 4899 2200	RFSQ.Gladstone@qfes.qld.gov.au
Mackay Area Office	(07) 4965 6641	RFSQ.Mackay@qfes.qld.gov.au
Rockhampton Area Office	(07) 4932 8129	RFSQ.Rockhampton@qfes.qld.gov.au
North Coast Region	(07) 4190 4836	RFSQ.NorthCoast@qfes.qld.gov.au
Bundaberg Area Office	(07) 4154 6120	RFSQ.Bundaberg@qfes.qld.gov.au
Burnett Area Office	(07) 4172 8700	RFSQ.Burnett@qfes.qld.gov.au
Caloundra Area Office	(07) 5420 7517	RFSQ.Caloundra@qfes.qld.gov.au
Maryborough Area Office	(07) 4122 0337	RFSQ.Maryborough@qfes.qld.gov.au
South West Region	(07) 4592 5213	RFS.SouthWest@qfes.qld.gov.au
Darling Downs Area Office	(07) 4698 5720	RFSQ.DarlingDowns@qfes.qld.gov.au
Warrego Area Office	(07) 4578 0045	RFSQ.Roma@qfes.qld.gov.au
Western Rivers Area Office	(07) 4596 9403	RFS.WesternRivers@qfes.qld.gov.au
South East Region	(07) 3287 8546	RFSQ.SouthEast@qfes.qld.gov.au
South Coast Area Office	(07) 5587 4101	RFSQ.SouthCoast@qfes.qld.gov.au
West Moreton Area Office	(07) 3294 4944	RFSQ.WestMoreton@qfes.qld.gov.au
Brisbane Region	(07) 5420 3730	RFS.Brisbane@qfes.qld.gov.au
Caboolture Area Office	(07) 5420 3733	RFSQ.Caboolture@qfes.qld.gov.au



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