

## Appendices

### Acronyms

AED	Automatic External Defibrillator	FESSN	Fire and Emergency Services Support Network
AFAC	Australasian Fire and Emergency Service Authorities Council	FFF	Fight Fire Fascination
AFFF	Aqueous Film Forming Foam	FRNSW	Fire and Rescue New South Wales
ANZEMC	Australia-New Zealand Emergency Management Committee	FRS	Fire and Rescue Service
ARCC	Audit, Risk and Compliance Committee	GC2018	Gold Coast 2018 Commonwealth Games
ARRs	Annual report requirements for Queensland Government agencies	GST	Goods and Services Tax
AVCGA	Australian Volunteer Coast Guard Association	HCM	Human Capital Management
BAB	Budget Accommodation Building	HRIS	Human Resource Information Solution
BNHCRC	Bushfire and Natural Hazards Cooperative Research Centre	ICT	Information and Communication Technology
BoM	Board of Management	IGEM	Inspector-General Emergency Management
CAD	Computer Aided Dispatch	IMU	Information Management Unit
CAF	Compressed Air Foam	INSARAG	International Search and Rescue Advisory Group
CCC	Crime and Corruption Commission	LGAQ	Local Government Association of Queensland
DART	Disaster Assistance Response Team	MDA	Multicultural Development Australia Ltd
eDRMS	Electronic Document and Records Management System	MoU	Memorandum of Understanding
ELT	Executive Leadership Team	MSRC	Motorised Swiftwater Rescue Craft
EVP	Emergency Vehicle Priority	NAIDOC	National Aborigines and Islanders Day Observance Committee

## Acronyms (cont'd)

NFDRS	National Fire Danger Rating System	RFS	Rural Fire Service
PCYC	Police-Citizens Youth Club	RIPE	Regional Integrated Planning Executive
PFAS	Per- and poly- fluoroalkyl substances	RLSSQ	Royal Life Saving Society Queensland
PPRR	Prevention, preparedness, response and recovery	RoGS	Report on Government Services
PSBA	Public Safety Business Agency	RPAS	Remotely Piloted Aerial Systems
QAO	Queensland Audit Office	SABRE	Simulation Analysis-based Risk Evaluation
QAS	Queensland Ambulance Service	SDCC	State Disaster Coordination Centre
QDMTF	Queensland Disaster Management Training Framework	SES	State Emergency Service
QERMF	Queensland Emergency Risk Management Framework	SFEST	School of Fire and Emergency Services Training
QFES	Queensland Fire and Emergency Services	SLSQ	Surf Life Saving Queensland
QLDSEVA	Queensland State Emergency Service Volunteer Association Inc.	SOC	State Operations Centre
QPS	Queensland Police Service	TEM	Training and Emergency Management
QPWS	Queensland Parks and Wildlife Service	UCC	USAR Coordination Cell
QRA	Queensland Reconstruction Authority	USAR	Urban Search and Rescue
QUT	Queensland University of Technology	VCE	Volunteer Community Educator
RAAP	Road Attitudes and Action Planning	VMRAQ	Volunteer Marine Rescue Association Queensland
REDI-PORTAL	Risk Evaluation and Disaster Information Portal	WBT	Workplace Behaviour Training
RFBAQ	Rural Fire Brigades Association Queensland Inc.	WfQ	Working for Queensland

## Compliance checklist

Summary of requirement		Basis for requirement	Page reference
<b>Letter of compliance</b>	<ul style="list-style-type: none"> <li>A letter of compliance from the accountable officer to the Minister</li> </ul>	ARRs – section 7	iii
<b>Accessibility</b>	<ul style="list-style-type: none"> <li>Table of contents</li> </ul>	ARRs – section 9.1	1
	<ul style="list-style-type: none"> <li>Acronyms</li> </ul>		122–123
	<ul style="list-style-type: none"> <li>Public availability</li> </ul>	ARRs – section 9.2	ii
	<ul style="list-style-type: none"> <li>Interpreter service statement</li> </ul>	<i>Queensland Language Services Policy</i> ARRs – section 9.3	ii
	<ul style="list-style-type: none"> <li>Copyright notice</li> </ul>	<i>Copyright Act 1968</i> ARRs – section 9.4	ii
	<ul style="list-style-type: none"> <li>Information Licensing</li> </ul>	<i>Queensland Government Enterprise Architecture – Information Licensing</i> ARRs – section 9.5	ii
<b>General information</b>	<ul style="list-style-type: none"> <li>Introductory information</li> </ul>	ARRs – section 10.1	2–15
	<ul style="list-style-type: none"> <li>Machinery-of-government changes</li> </ul>	ARRs – sections 31 and 32	N/A
	<ul style="list-style-type: none"> <li>Agency role and main functions</li> </ul>	ARRs- section 10.2	4–15, 126
	<ul style="list-style-type: none"> <li>Operating environment</li> </ul>	ARRs – section 10.3	4–15
<b>Non-financial performance</b>	<ul style="list-style-type: none"> <li>Government’s objectives for the community</li> </ul>	ARRs – section 11.1	6–7, 25–66
	<ul style="list-style-type: none"> <li>Other whole-of-government plans/specific initiatives</li> </ul>	ARRs – section 11.2	25–66
	<ul style="list-style-type: none"> <li>Agency objectives and performance indicators</li> </ul>	ARRs – section 11.3	6–7, 18–24
	<ul style="list-style-type: none"> <li>Agency service area and service standards</li> </ul>	ARRs – section 11.4	18–24
<b>Financial performance</b>	<ul style="list-style-type: none"> <li>Summary of financial performance</li> </ul>	ARRs – section 12.1	16–17
<b>Governance – management and structure</b>	<ul style="list-style-type: none"> <li>Organisational structure</li> </ul>	ARRs – section 13.1	13–14
	<ul style="list-style-type: none"> <li>Executive management</li> </ul>	ARRs – section 13.2	67–81
	<ul style="list-style-type: none"> <li>Government bodies (statutory bodies and other entities)</li> </ul>	ARRs – section 13.3	N/A
	<ul style="list-style-type: none"> <li><i>Public Sector Ethics Act 1994</i></li> </ul>	<i>Public Sector Ethics Act 1994</i> ARRs – section 13.4	82–83
	<ul style="list-style-type: none"> <li>Queensland public service values</li> </ul>	ARRs – section 13.5	8

## Compliance checklist (cont'd)

Summary of requirement	Basis for requirement	Page reference
<b>Governance – risk management and accountability</b>	• Risk management	ARRs – section 14.1 72–73, 80–81, 89
	• Audit committee	ARRs – section 14.2 72–73, 80–81
	• Internal audit	ARRs – section 14.3 87–88
	• External scrutiny	ARRs – section 14.4 84–87
	• Information systems and recordkeeping	ARRs – section 14.5 88–89
<b>Governance – human resources</b>	• Strategic workforce planning and performance	ARRs – section 15.1 90–93
	• Early retirement, redundancy and retrenchment	Directive No.16/16 <i>Early Retirement, Redundancy and Retrenchment</i> (20 May 2016 – 10 May 2018) 93 Directive No.04/18 <i>Early Retirement, Redundancy and Retrenchment (from 11 May 2018)</i> ARRs – section 15.2
<b>Open Data</b>	• Statement advising publication of information	ARRs – section 16 ii
	• Consultancies	ARRs – section 33.1 <a href="https://data.qld.gov.au">https://data.qld.gov.au</a>
	• Overseas travel	ARRs – section 33.2 <a href="https://data.qld.gov.au">https://data.qld.gov.au</a>
	• <i>Queensland Language Services Policy</i>	ARRs – section 33.3 <a href="https://data.qld.gov.au">https://data.qld.gov.au</a>
<b>Financial statements</b>	• Certification of financial statements	<i>Financial Accountability Act 2009</i> – section 62 118 <i>Financial and Performance Management Standard 2009</i> – sections 42, 43 and 50 ARRs – section 17.1
	• Independent Auditor's Report	<i>Financial Accountability Act 2009</i> – section 62 119–121 <i>Financial and Performance Management Standard 2009</i> – section 50 ARRs – section 17.2

## Contacts and key locations

State Office	Emergency Services Complex Cnr Park and Kedron Park Roads Kedron Qld 4031	GPO Box 1425 Brisbane Qld 4001	13 QGOV (13 74 68)
Brisbane Region	Emergency Services Complex Cnr Park and Kedron Park Roads Kedron Qld 4031	GPO Box 2953 Brisbane Qld 4001	(07) 3635 1921
Central Region	Level 3 34 East Street Rockhampton Qld 4700	PO Box 1531 Rockhampton Qld 4700	(07) 4938 4891
Far Northern Region	Level 8 William McCormack Place 2 5b Sheridan Street Cairns Qld 4870	PO Box 920 Cairns Qld 4870	(07) 4032 8759
North Coast Region	98 Lennox Street Maryborough Qld 4650		(07) 4190 4818
Northern Region	Level 1 Citypoint Building 101 Sturt Street Townsville Qld 4810	PO Box 5845 Townsville Qld 4810	(07) 4796 9023
South Eastern Region	32 Tansey Street Beenleigh Qld 4207	PO Box 927 Beenleigh Qld 4207	(07) 3287 8510
South Western Region	19 Steger Road Charlton Qld 4350		(07) 4592 5201
RFS	Emergency Services Complex Cnr Park and Kedron Park Roads Kedron Qld 4031	GPO Box 1425 Brisbane Qld 4001	(07) 3635 3834
SES	Emergency Services Complex Cnr Park and Kedron Park Roads Kedron Qld 4031	GPO Box 1425 Brisbane Qld 4001	(07) 3635 3441
Flood/Storm Emergency		<a href="http://www.132500.qld.gov.au">www.132500.qld.gov.au</a>	132 500

Area offices and local stations: QFES has a network of area offices and fire and rescue stations located throughout Queensland. You can locate or contact your nearest office or station by calling 13 QGOV (13 74 68).

SES and rural fire brigades: for information relating to the SES and rural fire brigades contact 13 QGOV (13 74 68) or visit [www.ruralfire.qld.gov.au](http://www.ruralfire.qld.gov.au) or [www.ses.qld.gov.au](http://www.ses.qld.gov.au)