



# Executive Leadership Team Communiqué

October 2016

QFES' Executive Leadership Team gathered in Brisbane from 4–6 October 2016. The meeting was chaired by Assistant Commissioner John Watson and was attended by all QFES executive members. PSBA Acting Chief Executive Officer, Anthony Reilly, was also present for part of the meeting. Key topics discussed included:

## KPMG QFES-Wide Governance Project

- QFES Design of Governance Arrangement was presented by KPMG and progress noted.

## Ethical Standards

- PSBA Complaints Policy to be followed
- Draft Management Action Guidelines being developed

## Disaster Boundaries

- Guide to the Alteration of Levy District Boundaries Prior to the Preparation of a Business Case spreadsheet available to assist in PESTLE analysis

## Role of Assistant Commissioner

- Statement of Purpose to be prepared in conjunction with the other work being done on capability, structure and roles.

## Regional Integrated Planning Executive (RIPE)

- An idea was put forward to have a single QFES operational plan for regions. Discussion was followed by an agreement to continue to work towards an agreed model.

## FBT

- The QFS Policy Framework is currently being reviewed
- Log books for cars are to be completed annually for three month period (Sept – Nov) rather than every three years

## Policy Framework

- Current focus is on QFES Policies and QFES Management Systems
- Current policies collected and reviewed – 137 required within 8 core policy areas
- QFES Management Systems – current work practices reviewed, QFES operational model designed, relevant management systems identified, associated standards connected, draft QFES management systems initiated

## Aqueous Film-Forming Foam (AFFF)

- QFES Program of Works to identify and remove AFFF
- Ensure staff follow appropriate work practices to minimise impact on workforce and the community
- Working with UFUQ on forward strategy to remove AFFF

## QFES Performance Measures

- QFES needs to develop a performance framework to clearly demonstrate the link between what we deliver internally in the context of what we need to achieve externally
- Outcome Statements developed for:
  - Community
  - Stakeholders and partners

## Emergency Management Coordinators

- Discussed issues pertinent to the role of the EMC's

## Organisational Design and Resource Allocation

- Dot points to be prepared by DC's (with Kurt Marsden)

If you would like further information regarding these topics or about the ELT forum in general, please email the Secretariat via [Sue.Edwards@qfes.qld.gov.au](mailto:Sue.Edwards@qfes.qld.gov.au).