

Financial Report & Certificate of Satisfactory Completion

Return completed form and supporting documentation to QFES Grants:

QFES.Grants@qfes.qld.gov.au by 30 June 2019

- Refer to your copy of the original application when completing this form.
- Complete this document once the project is finalised.
- Include copies of all relevant tax invoices and photographs of the completed work when submitting.

ID Number

Local Government

SES Unit/Group

Subsidy Amount

Project Title

EXPENSES (Provide an itemised list of expenses incurred)	AMOUNT
	\$
	\$
	\$
	\$
	\$
TOTAL EXPENSES	\$

Attached:

- ☐ Copies of all relevant tax invoices
 ☐ Photographs of completed works
 ☐ Local Government bank details

DECLARATION

- I declare that the information provided in this form is true and correct.
- The subsidy was expended as detailed in the application referenced above and was in accordance with the *Funding Guidelines*.
- I declare that the project has been inspected and is satisfactorily completed in accordance with the proposal.

Nominated Officer

Signature

Name

Position

Date

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Chief Executive Officer

Signature

Name

Date

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